Bremen PTO Meeting Minutes

10/13/14

Attendance: Jill Squires, Dawn Rice, Christina Venrick, Pete Galella, Jamie Kostiuk, Betsy Foltz, Tara Eichhorn, Marcy Brown, Michelle Lama, Eric Duemmel, Shelley Walker, Tyna Fox

I. Call to Order by Tara Eichhorn. Brad Bell, president, is unable to come in due to health issues.

II. Treasurer's Report – the report was made available to all present. Motion to approve with no changes: Marcy Brown; Second by: Eric Duemmel. Motion carried.

III. Secretary's Report – Motion to approve with no changes: Dawn Rice; Second By: Betsy Foltz. Motion carried. It was requested that the minutes be emailed to the officers before the meeting to make sure of any changes.

IV. Vice President Report

a. Volunteer Forms: We have the immediate events covered.

V. Principal's Report – There was a meeting with Bremen safety committee. They are going to move people down Ford Street in addition to Angle Street to alleviate the jams on Angle. There will be updated info sent out to everyone. Shelving will be about $2300 for the specific kind that is currently located in the janitor closet. The first grade is working on a pen pal program this year. They want to do use Skype® with the class. They are requesting a webcam to do this. We've looked at pricing to make up the difference for Lexia program. We are looking at $500 for 40 seats. $900 for 50 seats. If we go with 50 seats, this would benefit any other child identified as needing the Lexia Program.

A motion was made for PTO to approve purchase of the webcam up to the amount of $100 to be taken out of the technology fund. Motion by Eric Duemmel; Second by Pete Galella. Motioned carried.

A motion was made to fund the remaining cost of the Lexia program at $900 for 50 seats for the year to be taken out of needy children's fund. As soon as it is purchased, it will be used. Motioned by Marcy Brown. Second Tyna Fox. Motioned carried.

VI. Classroom Representatives Presentations - None

VII. Old Business

a. PTO Shed – The dead bolt does work now. The shelving will cost approximately $2300. We will review this quote and look into getting another possible quote. The motion to purchase the shelving was tabled and will be reviewed at the next meeting. Jacien Squires will find some additional pricing quotes.

b. Market Day – October pick up is October 15th at 6:00pm

c. Fall Book Fair – Tyna asked for permission to do the prizes again at the end of the week. She would like to use the prizes that are left over from past carnivals. All members present at this meeting were in agreement that this was fine. Tyna did have enough change to get started.

d. Donuts with Dads – Jacien will write the check and give to Michelle Lama along with the debit card. Michelle is taking care of picking up all the items needed. She does have volunteers to help serve. Dawn will ask for Rex to get the tables set up and ready to go, in addition to having the TV set up in the corner to watch a movie for kids who were left with nothing to do.

e. Movie Night – Christina Venrick & Christina Shaw have spent $200 up front to get started, but the costs should not be that much for subsequent movie nights because the popcorn will last. King's pizza has contacted Christina Venrick and have said they will do it but have not given a quote as of this date. All of the supplies have been purchased, including candy and candy bars. The rest can all be stored. Raffle tickets have been purchased as well as prizes. We will give out certificates up to $50 at different increments for the book fair. Tyna will print those and get them to Christina Venrick by Wednesday. Book fair will be open right before the movie, intermission and right after the movie. We will be having a couple of games to go along with the movie. We will run the OLWEIS videos as well.

f. Bremen Bucks Coupons – Jill Squires and Christina Venrick explained the couponing system. It was decided on by the executive PTO board because we wanted to make sure people could get coupons for volunteering at the book fair and movie night. A flier was sent home with all children explaining the process.

g. Fall Clothing Sale – The order forms will be out for about a week. Everything should be done and ready to be go before Christmas in case anyone wants to buy gifts.

h. SOAR Award discussion – Canes has not responded to Brad's requests to have them be a part of the SOAR award package. Jill Squires will take over trying to get a hold of them. Jill had been approached by a few parents expressing concern that the SOAR awards are enough reward in and of themselves. It was decided that if the Canes gift certificates don't cost anything, then we will proceed with getting them for the winners.

VIII. New Business

a. November Events

i. Parent Teacher Conferences – PTO will provide a meal one of the two nights. Jamie Kostiuk and Christina Venrick suggested quick and easy foods. Easier foods would be better so they can eat quickly. Tara will check with Bev to see which night we take.

ii. Market Day Cookie Sale Kick-Off – Set for November 5th. Two weeks to sell. Returned by the 19th. Every individual will receive a prize based on sales. There will be an ice cream party for those who sell 10 boxes per child or 15 boxes per family. We will do pie in the face, but it will not be the top winner. Every child who sells will get put in a drawing to do the pie in the face. For pick up, Tara Eichhorn will contact key club to see how many volunteers are needed and the time frame. Betsy Foltz to let Tara know how many will be needed.

iii. Veteran's Day Program – The program is being held at a different time this year due to the music teacher's schedule. If there are concerns from parents or the community in general, please explain the change in time is due to the music teacher being stretched for time.

b. December Events

i. Grandparent's Day – The kids will be doing a craft 9th and 10th The night programs are on different days. Tara Eichhorn will work on getting a chair based on the volunteer sheets. Marcy Brown will volunteer to help that day.

ii. Christmas Programs – Tara will work on a chairperson. Key club will help.

iii. Christmas Parade – December 13th. The float still has lights on it. Betsy will be making all the cut outs for the kids to write on. The SOAR award winners from this year and from last year are invited to ride. The storage lease agreement was brought to PTO. Betsy Foltz asked for funding to purchase new lights for the float as some may have

quit working from last year. Made a motion to allow Betsy Foltz to purchase lights up to $100. Motion by Chrisina Venrick Second by Pete Galella. Motion carried.

The lease agreement where the float is stored is up for renewal. The cost on the agreement for float storage is $175 for a year. A motion was made to continue paying for this. Motion by Tara EIchhorn. Second by Dawn Rice. Motion carried.

IX. Open Discussion: On our slips for volunteer forms will add the movie nights.

We have our general liability bill of $525 from Jon Clark, Attorney. A motion was made to pay this cost. Motioned by Marcy Brown. Second by Eric Duemmel. Motion carried.

The Bremen Elementary webpage has been updated to say that Market Day pick up is at 6pm.

The GOOD Program provided an invoice for their services. A motion was made to pay for the GOOD Program: Marcy Brown; Second: Eric Duemmel. Motion carried.

X. Raffle Winner: Jamie Kostuik – She will take a WalMart gift card

XI. Adjournment; By Jill Squires